

PRICE LIST

RESORT ACCOUNTS & CONSULTING

Resort Accounts & Consulting - Price List

GST Exclusive \$

1. Standard hourly rate for remote support/processing/ assistance/training	\$97.50
2. Standard hourly rate for on-site support/processing /assistance/ training	\$107.50
3. New Xero Setup from	\$450.00
a. Additional bank feeds	\$20.00 per bank feed
b. Import missing transactions and reconcile balance of bank feeds	\$97.50
c. Payroll and Employee Setup	\$37.50 per employee
d. Conversions and import of historical data	standard hourly rate
e. Bringing in opening balances	standard hourly rate
4. Reconciliation of business purchase	\$450.00
5. Instalment Activity Statements	\$97.50
6. Business Activity Statement (No Payroll)	from \$225.00
7. Business Activity Statement (Payroll)	from \$305.00
8. Review of accounts including reconciliation of Balance Sheet items	standard hourly rate
9. Employees Payment Summaries including payroll reconciliations	standard hourly rate
9. Award Rate updates	standard hourly rate
10. Reconciliation of Motor Vehicle with or without finance	standard hourly rate
11. Enter year end adjusting journals to reconcile accounts with reported financials	standard hourly rate
12. Taking on bookkeeping function initially until you are ready to take over or ongoing	standard hourly rate
13. CFO	standard hourly rate

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ACCOUNTS&CONSULTING



BAS AGENT
26 004 406



XERO ADVISOR
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Price List

Resort Accounts & Consulting - Price List (continued...)

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14. General Tasks outside of packages as per below:

standard hourly rate

- a. Register entity for GST and or PAYG withholding
- b. Reconciling bank transactions through bank feeds
- c. Bringing in business expenses paid personally
- d. Reconcile bank feed account balances
- e. Identify missing bank transactions and bring them into the system
- f. Setup new bank feeds including importing missing transactions and reconciling balances
- g. Assist with integration of Xero add-ons
- h. Reconcile sales, COGS and or purchases to POS/Booking Systems
- i. Producing relevant sales invoices
- j. Monitor and follow up Debtors
- k. Reconcile Debtors
- l. Create customer statements and email reminder invoices as needed
- m. Produce relevant purchase invoices
- n. Pay accounts
- o. Reconcile Creditors
- p. Process payroll
- q. Setup and monitor of employee benefits
- r. Payroll adjustments and or checks
- s. Reconcile payroll including PAYG withholding, wages payable, superannuation payable
- t. Process super including organizing payment
- u. Reconcile clearing accounts where relevant
- v. Customise chart of accounts
- w. Dissect and enter principle and interest on any loan payments
- x. Budgets
- y. Monitor and advising on cash flow
- z. Produce cash management reports
- aa. Communicate with the ATO on your behalf with regards to BAS related matters
- ab. Dissection of accounting data enabling analyses of activity
- ac. Monitor profitability and or find ways to improve results including KPIs in the Accommodaiton Industry
- ad. Update year-end inventory and capital assets in the books
- ae. Tax planning
- af. Produce Management Reports including for Financial Institutions
- ag. Assist with Partnership distributions
- ah. Customisation of Profit & Loss and or Balance Sheet
- ai. Customisation of invoices
- aj. Liase with your tax accountant
- ak. Calculate CPI increases for Management Fees or Body Corporate Salary
- al. Setup, process and monitor asset schedule

Services not limited to the above. Although the information in this price list is presented in good faith and believed to be correct at the time of printing, we reserve the right to change our prices at any time without further notice. Please ensure you add GST to the abovementioned amounts for the total amount payable.

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